

Agenda for a meeting of the Corporate Overview and Scrutiny Committee to be held on Thursday, 15 November 2018 at 5.30 pm in Committee Room 1 - City Hall, Bradford

Members of the Committee – Councillors

CONSERVATIVE	LABOUR	LIBERAL DEMOCRAT
Cooke Hargreaves M Pollard	Duffy Bacon Green Watson	J Sunderland

Notes:

- This agenda can be made available in Braille, large print or tape format on request by contacting the Agenda contact shown below.
- The taking of photographs, filming and sound recording of the meeting is allowed except if Councillors vote to exclude the public to discuss confidential matters covered by Schedule 12A of the Local Government Act 1972. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted. Anyone attending the meeting who wishes to record or film the meeting's proceedings is advised to liaise with the Agenda Contact who will provide guidance and ensure that any necessary arrangements are in place. Those present who are invited to make spoken contributions to the meeting should be aware that they may be filmed or sound recorded.
- If any further information is required about any item on this agenda, please contact the officer named at the foot of that agenda item.

From:

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City Solicitor
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To:

A. PROCEDURAL ITEMS

1. ALTERNATE MEMBERS (Standing Order 34)

The City Solicitor will report the names of alternate Members who are attending the meeting in place of appointed Members.

2. DISCLOSURES OF INTEREST

(Members Code of Conduct - Part 4A of the Constitution)

To receive disclosures of interests from members and co-opted members on matters to be considered at the meeting. The disclosure must include the nature of the interest.

An interest must also be disclosed in the meeting when it becomes apparent to the member during the meeting.

Notes:

- (1) Members may remain in the meeting and take part fully in discussion and voting unless the interest is a disclosable pecuniary interest or an interest which the Member feels would call into question their compliance with the wider principles set out in the Code of Conduct. Disclosable pecuniary interests relate to the Member concerned or their spouse/partner.*
- (2) Members in arrears of Council Tax by more than two months must not vote in decisions on, or which might affect, budget calculations, and must disclose at the meeting that this restriction applies to them. A failure to comply with these requirements is a criminal offence under section 106 of the Local Government Finance Act 1992.*
- (3) Members are also welcome to disclose interests which are not disclosable pecuniary interests but which they consider should be made in the interest of clarity.*
- (4) Officers must disclose interests in accordance with Council Standing Order 44.*

3. MINUTES

Recommended –

That the minutes of the meeting held on 11 October 2018 be signed as a correct record (previously circulated).

(Yusuf Patel - 01274 434579)

4. INSPECTION OF REPORTS AND BACKGROUND PAPERS

(Access to Information Procedure Rules – Part 3B of the Constitution)

Reports and background papers for agenda items may be inspected by contacting the person shown after each agenda item. Certain reports and background papers may be restricted.

Any request to remove the restriction on a report or background paper should be made to the relevant Strategic Director or Assistant Director whose name is shown on the front page of the report.

If that request is refused, there is a right of appeal to this meeting.

Please contact the officer shown below in advance of the meeting if you wish to appeal.

(Yusuf Patel - 01274 434579)

5. REFERRALS TO THE OVERVIEW AND SCRUTINY COMMITTEE

On 16 October 2018 the following referral was made to the Health and Social Care Overview and Scrutiny Committee by Council

PERIOD POVERTY

Resolved –

This Council notes:

- *Because of Government cuts more than one in four children in the UK are living in poverty (27.1% in 2015-16) and this will rise to almost one in three (31.3%) by 2021-22, according to the Institute for Fiscal Studies.*
- *Food bank use has risen rapidly in recent years with the Trussell Trust reporting it gave out a record 1.3m food parcels to an estimated 666,000 people in 2017-18, up 13% on the previous year.*
- *People who are unable to afford food might also be unable to afford other essentials such as sanitary products. Young girls may be particularly vulnerable to the impact as it could lead to them missing school or having to choose between buying food or sanitary protection.*
- *After being tasked by the Leader to explore how we can address this issue, officers launched a pilot scheme at Britannia House in May this year to take donations of products to be provided through the Storehouse, a local charity that supplies over 30 food banks.*

This Council will:

- Carry out more detailed research to identify the causes and extent of the issue, what good practice is already taking place and what more can be done to address the problem most effectively across the district.*
- Work with partners such as the Clinical Commissioning Group, schools, the Red Box project and the Storehouse to establish the best ways to tackle the problem.*
- Ask officers to report back to the Health and Social Care Overview and Scrutiny Committee before the end of December with their findings and options for scaling up our activity with partners.*
- Call on Government to remove VAT from all sanitary products.*

On 25 October 2018, that Committee made the following referral to this Committee:

That, following consultation with the Chair and Deputy Chair of Corporate Overview and Scrutiny Committee, and in the view of the fact that the issue is related to poverty rather than health or social care, that the recommendation of Council be referred to Corporate Overview and Scrutiny Committee for consideration.

The Committee is asked to note the referral listed above and decide how it wishes to proceed, for example by incorporating the item into the work programme, requesting that it be subject to more detailed examination, or refer it to an appropriate Working Group/Committee.

(Mustansir Butt – 01274 422574)

B. OVERVIEW AND SCRUTINY ACTIVITIES

6. QUARTER 2 FINANCE POSITION STATEMENT FOR 2018-19

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The Director of Finance will present a report (**Document “L”**) which provides Members with an overview of the forecast financial position of the Council for 2018-19. The report examines the latest spend against revenue and capital budgets and forecasts the financial position at the year end. It states the Council’s current balances and reserves and forecasts school balances for the year.

The Committee is asked to review and comment on the Quarter 2 Financial Position Statement for 2018-19.

(Andrew Cross – 01274 436823)

7. HALF YEAR PERFORMANCE REPORT 57 - 78

The Committee is asked to consider **Document “M”** which provides a summary of progress in the first half of the year against the Council’s key performance indicators.

The Committee is asked to consider Document “M”.

(Phil Witcherley – 01274 431241)

8. FRAMEWORK AGREEMENT FOR CONSTRUCTION RELATED PROFESSIONAL SERVICES 79 - 86

Paragraph 4.7 of the Council’s Contracts Standing Orders requires that for contracts with a total estimated value in excess of £2m details must be reported to the relevant Overview and Scrutiny Committee.

Accordingly, the report of the Strategic Director of Corporate Resources (**Document “N”**) is provided for information to advise Members of the forthcoming procurement of a contract with a value in excess of £2m for an initial three year period with an optional one year extension.

Members are advised that Built Environment wishes to procure, via an open EU compliant procurement process, a framework agreement for the provision of consultancy services for Construction, Design and Management Services.

The current framework expires on 14th July 2019 and procurement of a replacement framework is required to ensure compliance with Procurement Legislation and Contract Standing Orders

The Committee is asked to consider the recommendation of Option 1 as detailed in paragraph 9.1 of Document “N”.

(Craig Blackwell – 01274 432107)

9. PROCUREMENT OF A GENERAL CONTRACTORS FRAMEWORK AGREEMENT 87 - 92

Paragraph 4.7 of the Council’s Contracts Standing Orders requires that for contracts with a total estimated value in excess of £2m details must be reported to the relevant Overview and Scrutiny Committee.

The report of the Strategic Director, Corporate Resources (**Document “O”**) is provided for information to advise Members of the forthcoming procurement of a framework agreement with a value in excess of £2million, for an initial period of three years with an optional one year extension.

Members are advised that the Council's Built Environment Team currently utilises a framework contract for building works in live education environments which is used to procure contractors to deliver new builds, alterations and expansion works in primary schools, secondary schools and early years provisions.

The current framework has been in place since 24th June 2015 and is due to expire on 23rd June 2019. Procurement of a replacement framework is required to ensure maintenance of supply, compliance with EU procurement legislation and Contract Standing Orders.

The Committee is asked to consider the recommendation of option 1 as detailed in paragraph 9.1 of Document "O".

(Craig Blackwell – 01274 4320107)

10. UPDATE ON FAMILIES FIRST PROGRAMME INCLUDING LINKS TO STRONGER FAMILIES 93 - 106

Previous Reference: Minute 38 (2017/18)

Document "P" is a report of the Strategic Director, Children's Services which provides an update on the Families First Programme since the Committee last considered it in November 2017.

The report covers national programme development, local progress and service changes made since the last report. It also provides examples of how the programme has helped local families turn around their lives.

Recommended –

That the Committee considers the implementation of Bradford's Families First and Stronger Families Programmes which deliver effective services to families, avoid duplication and improve outcomes for families in the District.

(Mark Anslow)

11. ANTI POVERTY CO-ORDINATION GROUP 107 - 168

Previous Reference: Minute 67 (2017/18)

The Strategic Director Place will present a report (**Document "Q"**) which presents a draft of the Bradford District Anti-Poverty Co-ordination Group's approach for tackling poverty along with data measures that will be used to evidence the impact of activity at District level and, where available, at ward level.

Recommended –

- (1) That the final draft Bradford District Anti Poverty Co-ordination Group's Approach for Tackling Poverty 2018-2020 be accepted and endorsed.**
- (2) That recommendations of suggested changes to the final draft Approach be made, including endorsement of activity to consult individuals living through the experience of poverty.**

(Helen Johnston – 01274 434401)

12. COUNCIL TAX COLLECTION 169 -
180

The Committee is asked to consider **Document “R”** which is a report of the Strategic Director, Corporate Services setting out the Council's performance in, and the challenge for, the collection of Council Tax.

Recommended –

That this Committee notes, and gives its views on, progress in the collection of Council Tax.

(Martin Stubbs – 01274 432056)

13. BUSINESS RATE COLLECTION 181 -
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The report of the Strategic Director, Corporate Resources will present a report (**Document “S”**) which sets out the Council's performance in, and the challenges for, the collection of Business Rates.

Recommended –

That this Committee notes, and gives its views on, progress in the collection of Business Rates.

(Martin Stubbs – 01274 432056)

14. WORK PROGRAMME 2018/19 199 -
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The Chair of the Corporate Overview and Scrutiny Committee will submit a report (**Document “T”**) which sets out the Corporate Overview and Scrutiny Committee work programme for 2018/19.

Recommended –

- (1) That members consider and comment on the areas of work included in the work programme.**
- (2) That members consider any detailed scrutiny reviews that they may wish to conduct.**

(Mustansir Butt - 01274 432574)

THIS AGENDA AND ACCOMPANYING DOCUMENTS HAVE BEEN PRODUCED, WHEREVER POSSIBLE, ON RECYCLED PAPER